

Sundial West IV

Homeowners Association

Street Parking Variance Request

1. There can be no open violations/compliance issues and all assessments must be current before a street parking variance request application will be reviewed.
2. Homeowner must completely fill out, sign and return this entire packet with photos of the inside of garage from the street with garage door(s) open, and photos of all vehicles parked in garage and on driveway.
 - a. Garage cannot be used for storage. The number of vehicles the garage is designed to hold, must be parked in the garage.
3. Parking Variance requests will be automatically denied if the garage is being use in any way that prevents the number of vehicles design to hold from being parked in the garage.
4. The Board will not grant permanent Street Parking Variances. **IF** a parking variance is granted, it will be on a temporary basis only.
5. Every request is reviewed on a case by case basis.

HOA Internal Use:

_____ Assessments Current

Initial & Date

_____ Street Parking variance request complete with signature

Initial & Date

_____ Photos received

Initial & Date

_____ Homeowner Notified of Board Decision

Initial & Date

_____ Entered information in Caliber under vehicles

Initial & Date

_____ Scanned agreement and saved in the Lot File on the Sharedrive

Initial & Date

Sundial West IV

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STREET PARKING VARIANCE REQUEST FORM

Homeowner Name: _____ Date: _____

Tenant Name (If Applicable): _____

Address: _____ Lot #: _____

Phone Number: _____ E-mail Address: _____

PLEASE LIST ALL VEHICLES THAT BELONG TO YOUR HOME

Color Number	Make	Model	Plate
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EXPLANATION OF WHY PARKING PERMIT IS REQUESTED:

WHICH VEHICLE ARE YOU REQUESTING THE VARIANCE FOR? _____

PLEASE LIST ALL DRIVERS IN YOUR HOME? Please include their name & relations to the Homeowner.
(ie. Owner, spouse, driving age children, extended family)

What life changes recently occurred which resulted in additional vehicles/drivers in your home?

For a Street Parking Variance to be considered, you must be utilizing all garage spaces and original driveway pads, you cannot use your garage as a storage area. Please supply pictures of the garage open with vehicles parked inside as well as the vehicles parked on the driveway, proving you are utilizing all the available spaces.

Requests are reviewed on a case by case basis. The Board reserves the right to deny a request if the request is based only on convenience, or if there are more vehicles than drivers, or if

Owner's Signature: _____

OFFICIAL USE ONLY:

_____ APPROVED _____ DENIED OWNER NOTIFIED _____

PERMIT EXPIRATION DATE: _____ PERMIT #'S _____