ROYAL RANCH
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www.gothoa.com

ARCHITECTURAL REQUEST FORM

(Note: Paint requests are submitted on a different form)

Date Submitted: _____ Homeowner Name: _____

Lot/Account: _____ Property Address: _____

Phone: _____ Email: _____

EXTERIOR PAINT REQUEST must be submitted on Exterior Paint Request Form available on website.

General description of work to be completed: Include dimensions, shapes, colors, and locations.
*Please attach a sketch, photograph, or sales brochure which illustrates desired additions and/or modifications.

_____
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Notice to Owners

1. **It is the homeowner's responsibility to obtain permits (if needed) from the City/County before submitting to the Association for approval.**
2. **The Architectural Committee has the right to reject any submittal if all required information is not submitted or legible.**
3. **All work must be completed within 30 days of approval from the HOA. If additional time is required, please include details & timeframe in your request.**

If the requested change requires adjacent owners input prior to installation, the adjacent owners must sign below to indicate that they have no objections to the proposed change.

#1—Owner Signature: _____ Date: _____

#2—Owner Signature: _____ Date: _____

Signing this request specifies that I will assume the responsibility for any work under the above proposed improvement that my contractor or I accomplish which may, in the future adversely affect to common area. I will assume responsibility for all future maintenance of this addition or improvement.

Homeowner's Signature: _____ **Date:** _____

Submit completed forms to: arch@gothoa.com

Revised 10/2021